



March 29, 2017

7:00 PM

Welcome Announcement of Open Meeting Law Posting

Loren Wiedel called the meeting of the Thayer County Health Services Board of Trustees to order on March 29, 2017, at 7:01 p.m., in the TCHS Bruning Conference room, 120 Park Avenue, Hebron, NE. The open meeting laws are posted and viewable in the conference room.

Present on roll call were: Loren Wiedel, Libby Heitmann, Craig Pope, Karen Dahlkoetter, and Laura Tuma.

Others in attendance: Deb Goldsmith, Dave Burd, Randy Levendofsky, Doug Wismer, Rita Luongo, Tami Brose, Stephanie Boldt, Lori Grummert, Ryan Seawall, Jamie Koch, Nancy McGill, Brad Cooper, Bryan Hubl, Leann Heinrichs, Rick Dageforde.

Approval of Agenda & Approval of January Board Meetings Minutes

Board reviewed the February 22nd, 2017 meeting minutes. Craig made a motion to approve the meeting minutes, Karen seconded the motion. Roll call taken: Craig Yes, Libby Yes, Laura Yes, Karen Yes & Loren Yes. Motion carried.

Financial Statements –

The January and February financial statements were provided to the board. Doug Wismer reviewed the Management's Discussion and Analysis of the February 2017 financials. Doug explained the supply revenue changes from CPSI to Cerner and the challenges that have been experienced. Doug believes that all issues related to the system conversion have been identified and will now be determining whether claims need to be resubmitted. The revenue areas with the largest budget deficits include surgery and imaging. Deductions are under budget partly due to revenue and bad debts being under budget. The Union Bank loan program is now up to approximately \$175,000 in loans. Cash and AR has improved significantly. Inquiry: Net patient accounts receivable decreased – will there be a larger decrease in the future? Doug explained the swing bed provider number revalidation issues, which have now been addressed and will result in Medicare payment increases. Cerner has agreed to pay Signature Performance for the additional resources that have been needed to address conversion issues. Doug also reviewed the key ratios and key statistics. An observation was made that total revenue was higher than last year's amount. Karen made a motion to approve the January and February 2017 financials, Libby seconded the motion. Roll call taken, All Yes. Motion carried.

Officers Reports:

1. Chief Executive Officer's Report – David Burd

- a. *Consent Agenda*– Inquiry: Why does the board approve the infection control report? The report is provided to the board for informational purposes and is an important part of quality improvement. The board confirmed that the report should continue to be provided in the future. Inquiry: 4 terminations, 1 new hire – are these positions reposted. Doug, Dave and Tami described the open positions. Craig made a motion to approve the Consent Agenda, Karen seconded the motion. Roll call taken, All Yes. Motion carried.
- b. American Health Care Act – No discussion on this topic.
- c. McCarthy Construction Report –Ryan Seawall summarized a handout that included a timeline of the construction project. Ryan described the two areas that will be completed shortly, which

include the new OR and Pharmacy. They continue to push for an end of July completion date to minimize costs, and Ryan feels confident that this deadline will be met. Most of the abatement has been completed. The next big area is the specialty clinic. There was some concern regarding what the demolition would uncover but so far there have been no major surprises. Modifications to the registration area – Ryan explained page 2 and 3 of the handout that reflected the modifications including the use of systems furniture.

1. Parking lot – Ryan described page 4 and 5 of handout and explained that it will be approximately \$85,000 to redo the parking lot. Doug said that right now we have approximately \$61,000 in contingency funds. However, the FFE expenditures are under budget as are capital expenditures this fiscal year. Inquiry: Do we feel like we are in a good position to address any future surprises. Dave recommended utilizing FFE funds rather than contingency funds for the parking lot. Inquiry: Are we looking to amend the contract? Ryan recommended changing the contract. Inquiry: Electrical poles – can there be a discussion on moving the electrical poles to the north or burying the lines. Dave will contact the city. Inquiry: Can anything be done to prevent sliding down the slope coming into the parking lot. Ryan said it will be improved from what it is now. Inquiry: When would be an ideal time to start on the parking lot? Ryan said anytime between April 1 and July 31 – it will take 6-8 weeks to complete. Inquiry: How will employee parking be handled during parking lot renovation? Ryan explained accommodations and a phased approach. Laura made a motion to approve the parking lot project, which will include an increase to the contract with McCarthy of approximately \$85,000 and a reduction in the FFE budget of the same amount. Karen seconded the motion. Roll call taken, All Yes. Motion carried.

2. Chief Nursing Officer Report – Jamie Koch

a. Physician Credentialing

1. Initial appointments

a. None

2. Reappointments: -

a. Aina Silenieks, MD (Pathology)

b. Scott Noel, MD (Pathology)

c. Deborah Davidson, DO (Pathology)

Craig made a motion to approve the physician reappointments based on the recommendations of the medical staff, Libby seconded the motion. Roll call taken, All Yes. Motion carried.

3. Chief Financial Officer – Doug Wismer

- a. Charge Master Review Update – TCHS has engaged Lutz to do a charge master pricing review. A coding review is also being considered. Lutz will review the charge master data for the last eight months and will utilize NHA data to compare prices. The Lutz review will be used in the budget process. The last review was conducted three years ago.
- b. New patient Statement Update – Doug described the two different types of statements. The detailed bill lists the charges that have been submitted to the insurance company and will indicate that no payment is currently due. The monthly statement will include the amount due for each account. Doug and Dave explained the communication plan to implement the statements, which will include community forums.

Old Business For The Board – *There was no old business to discuss.*

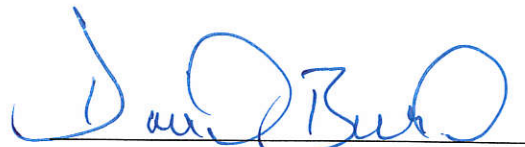
Miscellaneous/New Business For The Board - *There was no new business to discuss.*

Visitor Comments – There were no visitor comments.

Executive Session – See following



Tamara Brose, HR Director



David Burd, CEO

**Thayer County Health Services
Board of Trustees Meeting**

March 29, 2017

EXECUTIVE SESSION MINUTES

Executive Session – Karen made a motion to go into Executive Session at 8:23 p.m. to discuss personnel matters, Craig seconded the motion. Roll call taken, All Yes. Motion carried.

Attendees: David Burd, Karen Dahlkoetter Else, Craig Pope, Laura Tuma, Libby Heitmann, Loren Wiedel and Deb Goldsmith.

Karen moved, Libby seconded the motion to exit Executive Session at 9:46 p.m. and return to our regular meeting. Roll call taken, All Yes. Motion carried.

Regular Session - Karen moved, Laura seconded the motion to adjourn at 9:47 p.m. Roll call taken, All Yes. Motion carried.



Craig A. Pope
Secretary