



September 27, 2017

7:00 PM

### **Welcome Announcement of Open Meeting Law Posting**

Loren Wiedel called the meeting of the Thayer County Health Services Board of Trustees to order on September 27th, 2017, at 7:04p.m., in the TCHS Bruning Conference room, 120 Park Avenue, Hebron, NE. The open meeting laws are posted and viewable in the conference room.

Present on roll call were: Laura Tuma, Loren Wiedel, Libby Heitmann, and Craig Pope.

Others in attendance: Dave Burd, Tami Brose, Stephanie Boldt, Lori Grummert, Amber Lubben, Jamie Koch, Doug Wismer, Rita Luongo, Brad Cooper, Virgil Pope, Dr. Hienrichs, Dr. Hubl, and Michael Logsdon, .

### **Approval of Agenda & Approval of August 2017 and September 15<sup>th</sup>, 2017 (Special Meeting) Board Meetings Minutes**

Board reviewed the August 30th, 2017 meeting minutes. **Craig made a motion to approve the August 30th, 2017 board meeting minutes, Laura seconded the motion. Roll call taken: Craig Yes, Laura Yes & Loren Yes. Motion carried.**

Board reviewed the September 15th, 2017 meeting minutes. **Craig made a motion to approve the September 15, 2017 (Special Meeting) board meeting minutes, Laura seconded the motion. Roll call taken: Roll call taken, All Yes. Motion carried.**

### **Financial Statements –**

Doug handed out Management's Discussion and Analysis, corrected page 6 and 7, as well as new page 8 of Statement of Cash Flow. Doug walked through the Management's Discussion and Analysis for Financial Packet July 31, 2017 and 2016. Doug explained aging of accounts. Doug reviewed page 3 Key Ratios. Doug reviewed page 8 Statement of Cash Flows. **Craig made a motion to approve the Financial Statement July 31, 2017, Laura seconded the motion. Roll call taken, All Yes. Motion carried.**

### **Officers Reports:**

#### 1. Chief Executive Officer's Report – David Burd

*Consent Agenda*– Loren took voice vote to approve the Consent Agenda. Roll call taken, All Yes. Motion carried. ***Discussion before motion:*** Doug explained the variance between the FTEs actual and budgeted.

- a. **Medical Beneficiary Quality Improvement Project (MBQIP)** – Amber explained the MBQIP Transitions Quality Report that compares with national data. Reporting period third quarter through second quarter 2017 discharges.
- b. **Specialists Update** – Dave reported on movement in the following areas: oncology, pain management and ENT (Dr. Semm). Dave reported that he has been talking with SCC oncologist and they may be interested in starting a clinic if numbers justify the need.
- c. **Staffing Update** – Amy Nash started Full Time Speech Therapist effective September 1<sup>st</sup>; still pursuing a Behavioral Health Clinician; Dave introduced new hire Michael Logsdon, Pharmacy Director; Dave reported upcoming new hire Shawn Petras, VP of Clinic Services; Doug reported on recruitment for Revenue Cycle Director; Dave reported on other open positions.
- d. **Strategic Plan Development Process** – Dave reported that TCHS will work with Dan (CHI) to spearhead SWOT in October; in November Dan will speak to Directors on importance of a SWOT and Strategic Plan;

Goal is to have strategic planning preparation ready for board retreat in January. Goal is to have strategic plan in place prior to budget process for FY19.

- e. **McCarthy Construction Report** – DHHS was out the other week and it is going well. Prep recovery in PACU is close to being done. This will allow attention to other areas like the corridors in the next two to three weeks. Specialty clinic is being cleared out and final painting. Storage tanks will need to be switched out. Pharmacy and nursery area is close to being done: flooring, dropping ceiling tiles and final painting remaining. Next area is registration area – all dry wall is up. Majority of the area should be ready to paint by next week. Once PACU is changed over, then will have Central Sterile. Last part of parking: second driveway will be completed and lines in the parking lot will be painted next week. Virgil went over the Contingency List Report.

2. Chief Nursing Officer Report – Jamie Koch

- a. Physician Credentialing
  - 1. Initial appointments
    - a. Daniel Finn, MD (Radiology)
    - b. Allison Koester, PA-C (Cardiology)
  - 2. Reappointments: -
    - a. Leann Heinrichs, MD (Family Practice)
    - b. Margaret Johnson, PA-C (Family Practice)
    - c. Anuj Jain, MD (Cardiology)
    - d. Kara Krejci, DPM (Podiatry)
    - e. Matthew Johnson, MD (Cardiology)
    - f. Joseph Kummer, MD (Cardiology)
    - g. Heidi Kile, PA-C (Cardiology)

Laura made a motion to approve the physician initial appointments and reappointments based on the recommendations of the medical staff, Craig seconded the motion. Roll call taken, All Yes. Motion carried.

- b. Ocuvera Fall Research Project – Jamie gave update: all equipment is in and Jamie will be training with nursing staff pending schedules. Ocuvera gave TCHS go ahead to start project. Will identify patients with high fall risk and then will obtain consent from patients/family members. Phase one will be collecting 20-25 patients' data.

3. Chief Financial Officer – Doug Wismer

- a. Audit Report – Auditors were in last week for three days and were very complimentary of Lori and staff. Doug reported that will be a few adjustments that he will explain in the next board meeting. Doug explained that a CAH audit is much more difficult than a larger hospital and gave brief overview of the adjustments.

4. Chief Operations Officer – Stephanie Boldt

- a. Chronic Care Management – Stephanie gave update on program. Program is up and running; there will be a handful of billed patients in September. Stephanie gave explanation of how the program works, including the criteria needed of patients to be ordered Chronic Care Management.
- b. Extended Clinic Hours Update – Stephanie reported on progress. Each week there has been more patients utilizing Monday night hours.

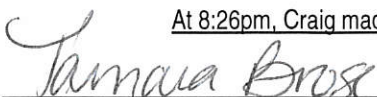
**Old Business For The Board** – *Do not have a formal policy for accounts payable approval limits – policy being developed.*

**Miscellaneous/New Business For The Board** – No new business.

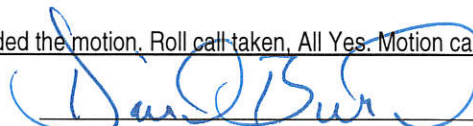
**Visitor Comments** – No visitor comments.

**Executive Session** – No Executive Session

At 8:26pm, Craig made a motion to adjourn, Laura seconded the motion. Roll call taken, All Yes. Motion carried.



Tamara Brose, HR Director



David Burd, CEO