



November 29, 2017

7:00 PM

Welcome Announcement of Open Meeting Law Posting

Loren Wiedel called the meeting of the Thayer County Health Services Board of Trustees to order on November 29th, 2017, at 7:04 p.m., in the TCHS Bruning Conference room, 120 Park Avenue, Hebron, NE. The open meeting laws are posted and viewable in the conference room.

Present on roll call were: Laura Tuma, Loren Wiedel, Libby Heitmann (left at 7:35p), Karen Dahlkoetter and Craig Pope.

Others in attendance: Dave Burd, Tami Brose, Stephanie Boldt, Amber Lubben, Jamie Koch, Doug Wismer, Rita Luongo, Shawn Petras, and Kris Montgomery.

Approval of Agenda & Approval of November 1st, 2017 (for October) Board Meetings Minutes

Board reviewed the November 1st, 2017 meeting minutes. **Libby made a motion to approve the November 1st, 2017 board meeting minutes, Craig seconded the motion. Roll call taken: Libby Yes, Craig Yes, Laura Yes, Karen Abstained & Loren Yes. Motion carried.**

Financial Statements –

Doug explained that the final financial packet for the month ended September 30, 2017. Doug reviewed the Management's Discussion and Analysis that was included in the board packet. Doug stated some highlights to the financials: Revenue under \$231,000; surgeries and lab are under budget; Medicare volume at 58% with budget at 54%; contract services is over budget; Utilities are considerably under due to factors including mild winter and the new lights/electrical system installed throughout the facility. Doug reported on the exposure and reserves of accounts. He reported that the goal is to avoid any administrative write-offs. Doug reported that the cost report was filed today. Doug walked through the cash flow of the financial packet. He explained that he added construction to liabilities. Doug prepared the board that October may look better than September however will still reflect a loss. **Craig made a motion to approve the September 30th, 2017 financial statements, Laura seconded the motion. Roll call taken, All Yes. Motion carried.**

Officers Reports:

1. Chief Executive Officer's Report – David Burd

Consent Agenda– Loren took voice vote to approve the Consent Agenda. Roll call taken, All Yes. Motion carried. **Discussion before motion:** None

- a. **AIDET Implementation** – Dave summarized implementation for AIDET. Amber presented the discussions regarding this program. Amber emphasized the impact this program may have on HCAHPS. Amber reported that CHI will assign in the implementation and will have a “train-the trainer” approach, training six employees to train the facility. Amber described that this program is meant to improve on how employees communicate.
- b. **Strategic Planning/Board Retreat** – Dave reported on the progress of the TCHS Strategic Plan. Doug reported on the November 30th strategic plan meeting with directors and providers. Dave reported that the goal is to have a drafted plan by time of Board Retreat. Board discussed day and time for Board Retreat. Final date/time agreed is January 24th, 2017 starting at 4:00pm.
- c. **Staffing Update** – Discussion regarding specialist recruitment was initiated during the September Financials discussion. Dave reported progress with Oncology, Dr. Semm, and Dr. Rentfro. Dave also reported the following new hires starting in December and January: Susan Sly – Hospital RN; Nicole Hamik

– Radiology Technologist; Hayley Ridder – Revenue Cycle Director; and Erica Christianson = Executive Assistant.

- d. **McCarthy Construction Report** – Kris Montgomery discussed the Construction Progress Report included in the board packet. The three year project was reviewed and renovation is winding down. Kris reported that contingency is gone; however, lots of additions were paid with contingency to enhance the facility. Registration is ready for occupancy. Hebron Clinic upgrades will be starting in two-three weeks. Old shed will be demolished. Construction project completion is targeted for end of January 2018.

2. Chief Nursing Officer Report – Jamie Koch

- a. Physician Credentialing – Covers November 2017 and December 2017
1. Initial appointments
 - a. None
 2. Reappointments: -
 - a. Curtis Burhoop, MD (Radiology)
 - b. Jonathan Felt, MD (Radiology)
 - c. Jeffry Ailes, MD (Radiology)
 - d. Michael Dewald, MD (Radiology)
 - e. Kim Coleman, MD (Radiology)
 - f. Mary Curtis, MD (Radiology)
 - g. Christopher Colling, MD (Radiology)
 - h. Brett Meyer, MD (Family Practice)
 - i. Keith Miller, MD (Cardiology)
 - j. David Wiltfong, MD (Urology)
 - k. Tiffany Wood, PA-C (Urology)
 - l. Matthew Montgomery, CRNA (Anesthesia)

Karen made a motion to approve the physician initial appointments and reappointments based on the recommendations of the medical staff, Craig seconded the motion. Roll call taken, All Yes. Motion carried.

- b. Ocuvera Fall Research Project – Jamie reported that the program is currently in phase one and the goal is to collect 20-25 patient consents; they have received 11. Patients need to be a certain risk factor to be considered for the program.

3. Chief Financial Officer – Doug Wismer

- a. Status Update on Accounts Payable Approval Limits Policy – Doug reported that he had half of the policy drafted and will bring drafted policy to January 3rd, 2018 board meeting.

4. Chief Operating Officer – Stephanie Boldt

- a. None

5. VP of Clinic Services – Shawn Petras

- a. None

Old Business For The Board – None

Miscellaneous/New Business For The Board – None

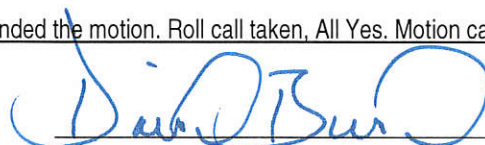
Visitor Comments – No visitor comments.

Executive Session – No Executive Session

At 8:02pm, Karen made a motion to adjourn, Craig seconded the motion. Roll call taken, All Yes. Motion carried.



Tamara Brose, HR Director



David Burd, CEO