



November 1, 2017

7:00 PM

Welcome Announcement of Open Meeting Law Posting

Loren Wiedel called the meeting of the Thayer County Health Services Board of Trustees to order on November 1st, 2017, at 7:02 p.m., in the TCHS Bruning Conference room, 120 Park Avenue, Hebron, NE. The open meeting laws are posted and viewable in the conference room.

Present on roll call were: Laura Tuma, Loren Wiedel, Libby Heitmann, and Craig Pope.

Others in attendance: Dave Burd, Tami Brose, Stephanie Boldt, Lori Grummert, Amber Lubben, Jamie Koch, Doug Wismer, Rita Luongo, Shawn Petras, and Paul Traczek (WIPfli)

Approval of Agenda & Approval of September 27th, 2017 Board Meetings Minutes

Board reviewed the September 27th, 2017 meeting minutes. **Craig made a motion to approve the September 27th, 2017 board meeting minutes, Laura seconded the motion. Roll call taken: Craig Yes, Laura Yes, Libby Abstained & Loren Yes. Motion carried.**

Annual Audit Report – Paul Traczek presented the audit results to the board. Paul reviewed the PowerPoint presentation that was included in the board packet and discussed the highlights of the audit. **Laura made a motion to approve the TCHS audit results for the year ended June 30, 2017. Craig seconded the motion. Roll call taken, All Yes. Motion carried.**

Financial Statements –

Doug explained that the final financial packet for the month ended July 31, 2017 and 2016 received in the board packet included the adjustments from the audit. Doug reviewed the Management's Discussion and Analysis for the two months ended August 31, 2017 and 2016 that was included in the board packet. Doug stated that the accounting team's goal is to catch up the financial statements by the end of 2017. The September financial statements should be finalized shortly.

Laura made a motion to approve the August 31st financial statements, Libby seconded the motion. Roll call taken, All Yes. Motion carried.

Officers Reports:

1. Chief Executive Officer's Report – David Burd

Consent Agenda– Loren took voice vote to approve the Consent Agenda. Roll call taken, All Yes. Motion carried. ***Discussion before motion:*** None

- a. **HCAHPS Survey Results** – Amber handed out the HCAHPS scores for the third quarter 2017 (July – September). According to the survey results, 25 measures improved during the quarter (changed from red to yellow or from yellow to green) while 8 measures declined. Amber discussed the highlighted indicators and the different strategies to address those indicators. Amber mentioned that TCHS is continuing to explore ways to increase survey response rates.
- b. **Goals and Objectives** – Dave briefly discussed the updated matrix of the operating goals and objectives for fiscal year 2018, which reflected the responsible staff members and timelines.
- c. **Action Plan Update** – Dave briefly discussed the updated matrix for the employee engagement survey action plan, which reflected the responsible staff members and timelines for each action item.

- d. **Staffing Update** – Dave introduced Shawn Petras, VP of Clinic Services. Dave announced that Hayley Ridder accepted an offer for the Revenue Cycle Director position.
 - e. **McCarthy Construction Report** – Kris Montgomery discussed the Construction Progress Report included in the board packet. Specialty clinic, PACU, nursery, and pharmacy are waiting for DHHS approval in order to begin utilizing the space. The registration area is estimated to be completed in three weeks. Corridor ceilings are completed and corridor flooring has started. Kris walked through the updated contingency usage report.
2. Chief Nursing Officer Report – Jamie Koch
- a. Physician Credentialing
 - 1. Initial appointments
 - a. Prathima Jasti, MD (Telehealth Endocrinology)
 - 2. Reappointments: -
 - a. Stacey Knox, DO (Hematology/Oncology)
 - b. Darrell Lester Jr., MD (Diagnostic Pathology)
 - c. Steven Martin, MD (Cardiology)
 - d. Dana Petersen, PA-C (Cardiology)
 - e. Virginia Unverferth, APRN (Cardiology)
 - f. William Ludwig, MD (Diagnostic Radiology)

Libby made a motion to approve the physician initial appointments and reappointments based on the recommendations of the medical staff, Laura seconded the motion. Roll call taken, All Yes. Motion carried.

- b. Ocuvera Fall Research Project – Moved to next meeting.
3. Chief Financial Officer – Doug Wismer
- a. Cash Flow Projection – Doug handed out and discussed a Cash Flow Projection that extended through June 30, 2018.
4. Chief Operating Officer – Stephanie Boldt
- a. Bruning Clinic – Schedule Adjustment: Stephanie reported that due to low volumes at Bruning, providers proposed that the Bruning Clinic should be open two days a week. Board recommended communicating to the Bruning community ahead of time before scheduling adjustment.

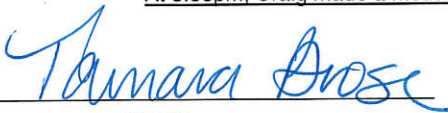
Old Business For The Board – *Do not have a formal policy for accounts payable approval limits – policy being developed.*

Miscellaneous/New Business For The Board – Dave reported that TCHS participated in a HICS exercise (emergency preparedness event).

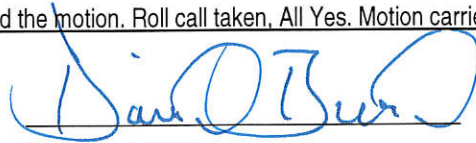
Visitor Comments – No visitor comments.

Executive Session – No Executive Session

At 8:55pm, Craig made a motion to adjourn, Libby seconded the motion. Roll call taken, All Yes. Motion carried.



Tamara Brose, HR Director



David Burd, CEO