



May 31, 2017

7:00 PM

### **Welcome Announcement of Open Meeting Law Posting**

Loren Wiedel called the meeting of the Thayer County Health Services Board of Trustees to order on May 31, 2017, at 6:59p.m., in the TCHS Bruning Conference room, 120 Park Avenue, Hebron, NE. The open meeting laws are posted and viewable in the conference room.

Present on roll call were: Loren Wiedel, Libby Heitmann, Craig Pope, Karen Dahlkoetter, and Laura Tuma.

Others in attendance: Deb Goldsmith, Dave Burd, Doug Wismer, Rita Luongo, Tami Brose, Stephanie Boldt, Lori Grummert, Kris Montgomery, Jamie Koch, Brad Cooper, Dr. Bryan Hubl, and Dr. Leann Heinrichs.

### **Approval of Agenda & Approval of April 2017 Board Meetings Minutes**

Board reviewed the April 26th, 2017 meeting minutes. Karen made a motion to approve the April 26<sup>th</sup>, 2017 board meeting minutes, Craig seconded the motion. Roll call taken: Craig Yes, Libby Yes, Laura Yes, Karen Yes & Loren Yes. Motion carried.

### **Financial Statements –**

The April financial statements were provided to the board in the packet, which was distributed prior to the meeting. Doug Wismer reviewed the Management's Discussion and Analysis of the April 2017 financials. Discussion ensued in regard to entries related to contractual adjustments and the home office cost allocation from CHI. Doug explained the change from the end of December to the end of March 2017. WIPFLI recommended that the change not be taken all in one month. Doug withheld 10% as a cushion and divided the remaining amount by three months. Doug recommended internal discussion before presenting to the board how to proceed after seeing the May and June numbers. Doug described the CHI services currently being used and the home office cost allocation allowed under Medicare regulations. WIPFLI utilizes a cost report template that assists TCHS in making adjustments when necessary. Doug discussed the highlights found on page five (5) and six (6) of the April 2017 financial packet. Doug expects May and June to be slower months. **Craig made a motion to approve the April 2017 financials, Laura seconded the motion. Roll call taken, All Yes. Motion carried.**

### **Officers Reports:**

1. Chief Executive Officer's Report – David Burd
  - a. Consent Agenda– Loren took voice vote to approve the Consent Agenda. Roll call taken, All Yes. Motion carried. **Discussion before motion:** Dave reviewed HCAHPS survey results and commented on discussions within PI committee to look at different ways to increase the number of surveys completed and improve survey results. It was recommended that the turnover rate corporate benchmark percentage be changed from an annual to monthly average.
  - b. **Community Forums** – Dave described the first community forum held on May 30<sup>th</sup>, 2017 and highlighted concerns that were raised and discussed. Dave said that TCHS is working closely with Signature Performance to continue to address issues.
  - c. **Executive Leadership Conference** – Dave encouraged board members and the Sr. Leadership

Team to attend the conference, which will be held on July 27<sup>th</sup> and 28<sup>th</sup> in Nebraska City. Board members are to let Dave know if they are able to attend, and he will register them.

- d. **McCarthy Construction Report** – Kris walked through the updated contingency usage report. Kris explained the details behind the credits listed on the report. The large credit was due to Facility Director finding local company to contract with for landscaping. Kris walked through the updated phase schedule. Kris described a two week delay with fire marshal to come down and inspect the OR for occupancy. Once OR is done and occupied, they will start taking over sterile storage. Nursery/nurse station starting as early as next week. Kris discussed the different phases related to resurfacing the parking lot. Estimated completion date is August 1<sup>st</sup>. McCarthy and TCHS personnel are reviewing available options to bury the power lines rather than maintaining the poles that are currently in the parking lot.

2. Chief Nursing Officer Report – Jamie Koch

- a. Physician Credentialing
  1. Initial appointments
    - a. None
  2. Reappointments: -
    - a. Lisa Sullivan, MD (Radiology)
    - b. Kevin Gillespie, MD (Radiology)
    - c. Stephanie Miske, MD (Radiology)
    - d. David Kiple, MD (Radiology)
    - e. John Pflug, MD (Radiology)
    - f. Rahul Razdan, MD (Radiology)
    - g. David Schmidt, MD (Radiology)
    - h. Michele Semin, MD (Radiology)
    - i. Eric Vanderwoude, MD (Radiology)
    - j. Robert Hibbard, MD (Cardiology)
    - k. Timothy Gardner, MD (Cardiology)
    - l. Clyde Meckel, MD (Cardiology)
    - m. Todd Tessendorf, MD (Cardiology)
    - n. Dale Hansen, MD (Cardiology)
    - o. Charisse Mertz, CRNA (Anesthesia)

Karen made a motion to approve the physician reappointments based on the recommendations of the medical staff, Libby seconded the motion. Roll call taken, All Yes. Motion carried.

3. Chief Financial Officer – Doug Wismer

- a. **Bonds Private Placement** - Doug distributed and discussed a Debt Service Payment Summary. Summary compared bonds private placement proposals from Ameritas and DA Davidson. Based on the previous presentations made by Ameritas and DA Davidson and the costs outlined in the summary, Sr. Leadership recommended that the Board of Trustees approve Ameritas as the underwriter for the private placement of the \$4.7 million bond issue. Karen made a motion to approve the recommendation of using Ameritas as the underwriter for the private placement of the \$4.7 million bond issue, Craig seconded the motion. Roll call taken, All Yes. Motion carried.
- b. **FY 2018 Budget** – Doug walked through the Management’s Discussion and Analysis of Budget Packet and discussed the budget process that management conducted. Doug discussed the operating goals and the budget assumptions that were used to guide the budget process (8:35p – Libby left board meeting). Doug also summarized the Budget Discussion on page two (2) and three (3) of the budget packet and explained the Key Ratios on page four (4). Karen made a motion to approve the budget for FY18 as proposed, Craig seconded the motion. Roll call taken, All Yes. Motion carried.

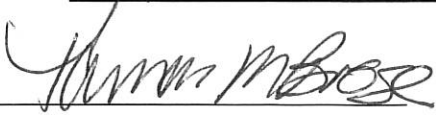
**Old Business For The Board** – *Old business on hold.*

**Miscellaneous/New Business For The Board** – Discussion took place regarding the performance of the Cerner software system.

**Visitor Comments** – Dr. Hubl inquired about the construction schedule related to renovating the clinic and recommended that disruptions be minimized.

**Executive Session** – No Executive Session.

At 9:17pm, Karen made a motion to adjourn, Craig seconded the motion. Roll call taken, All Yes. Motion carried.



Tamara Brose, HR Director



David Burd, CEO