

Board of Trustees Minutes



September 25, 2019

Welcome Announcement of Open Meeting Law Posting

Loren Wiedel called the Meeting of the Thayer County Health Services Board of Trustees to order on September 25, 2019 at 7:05p.m., in the TCHS Bruning Conference Room, 120 Park Avenue, Hebron NE. The open meeting laws are posted and viewable in the conference room. Present on roll call were: Loren Wiedel, Laura Tuma, Connie Lichty and Libby Heitmann. Others in attendance: David Burd, Doug Wismer, Stephanie Boldt, Jamie Koch, Shawn Petras and Deb Goldsmith. Recorder: Erica Christianson.

Approval of Agenda & Approval of August 28, 2019 meeting minutes: Libby moved to approve the agenda and August 28, 2019 minutes, Connie seconded. Roll call vote, all yes. Motion carried.

Financial Statements: Doug reviewed the preliminary not final financial statement for the two months ended August 31, 2019 and 2018 with the board. Doug reported year-to-date, the total EBIDA margin was \$716,286, which was \$248,976 over the year-to-date total EBIDA margin budget of \$467,310, and \$403,402 above last year's EBIDA of \$312,884. The year-to-date total margin of \$236,735 or 6.2% compares to the budgeted loss of (\$8570) and last year's total loss of \$175,005 or 5.3%. Doug noted the following reasons for the favorable year-to-date results:

1. Patient service revenue was under budget \$8071; August's revenue was under budget \$94,381.
2. Contractual adjustments were under budget \$915 due to total patient service revenue being under budget .2%. Administrative adjustments were under budget \$38,470; bad debts, and charity care combined were over budget \$3400.
3. Retail Pharmacy was under budget \$9,372 in due to retail scripts being under budget 14.5%.
4. 340B revenue was over budget \$39,447 due to higher Priefert's scripts.
5. Total operating expenses were under budget \$177,278.

Patient days totaled 80 in August (compared to 192 days in August, 2018 and 91 in July, 2019). Year-to-date ER visits, imaging procedures, laboratory tests, surgeries and scopes are over budget. Behavioral clinic visits, rehab services visits, and specialty clinic visits are under budget. FTEs for August 2019 were 122.9 and 121.7 year-to-date, compared to the budget of 137.3.

Liquidity: Total cash and investments increased \$81,452 at August 31, 2019. Total cash days on hand were 79.4 at August 31, 2019, which was 0.4 days higher than 79.0 days at July, 2019. Net patient accounts receivable decreased \$163,449 at August 31, 2019. Year-to-date days of revenue in net patient accounts receivable decreased to 38.9 days from 41.1 days as of July 31, 2019.

Laura moved to approve the August 31, 2019 preliminary not final financials, Libby seconded. Roll call vote, all yes. Motion carried.

Officers Reports:

1. **Chief Executive Officer Report- David Burd**

- a. **Consent Agenda- Libby moved to approve the August consent agenda as written, Connie seconded. Roll call vote, all yes. Motion Carried.** *Discussion before approval: Dave noted that while the Med Staff Minutes were listed on the meeting agenda, they were not in the consent agenda due to no Med Staff meeting in August.*

- b. **Retirement Plan Administrator:** Dave reported TCHS will be changing retirement administrators from Ameritas to OneAmerica. He and Tamara Brose, HR Director, began conversations with DA Davidson, obtained bids, and brought both Ameritas and OneAmerica on-site for discussions. OneAmerica was chosen as administrator for the following reasons:

1. OneAmerica offers a wide variety of technology and services that will provide greater support of plan participants.
2. Administrative processes will be more streamlined.
3. OneAmerica has significant exposure to and experience with 414 and government plans, with their niche market being healthcare.
4. OneAmerica's fees of 0.12% represent significant savings when compared to Ameritas' current fee of .30% and proposed fee of 0.23%.

Dave commented the transition will take approximately three months from the implementation date, which has not been finalized at this point.

- c. **Cerner Agreement Extension:** Dave reported the current Cerner agreement was signed in mid-2015 for a 7 year term. There have been several conversations between TCHS and Cerner over the last few months regarding the high fees TCHS pays them. Cerner has agreed to make some reductions in fees should TCHS extend the current agreement. The two largest reductions come from the server hosting fee and freeze in cost of living increase beginning at the time the extension is signed until the end of the contract. Cerner also included allowances for training at Cerner, Revenue Cycle and Clinic optimization, and language related to performance, which calls for immediate plans of action should SR performance not meet expectations. The extension options were a 7-year agreement with a 5-year opt-out and savings of approximately \$285,000, or a 10-year agreement with a 7-year opt-out and savings of approximately \$630,000. Feedback obtained from directors and Med Staff indicated a desire to not go through another conversion. The plan moving forward will be to enter into the 10-year agreement with the 7-year opt-out.
- d. **Survey Results Action Plan:** Dave reviewed the draft action plan with the board. He commented feedback from directors regarding the action plan was received last week, Senior Leadership met on Monday to draft the action plan, and the draft action plan was discussed with directors on Tuesday. Staff will receive the draft action plan on Friday in the Burd's Nest, and it will also be discussed during employee forums October 1st and 2nd. Dave commented the action items represent quality over quantity, with a focus on moving TCHS forward.
- e. **Specialists Update:** Dave reported no update was available at this time.
- f. **New Hires:** Erica reviewed the following new hires that had completed orientation since the last board meeting:
 - 1. **September 18th and 19th**
 - a. Shelly Barton; Occupational Therapist Assistant
 - b. Stephanie Moody; Quality Improvement Coordinator, RN
 - c. Nathan Pavelka; Wellness Center Front Desk
 - d. Olivia Brueggemann; Wellness Center Front Desk
 - e. Brandi Simacek; Physical Therapist Assistant

2. **Chief Nursing Officer Report- Jamie Koch**

- a. **Physician Credentialing: Laura moved to approve the appointments and reappointments as recommended by the Medical Staff. Connie seconded. Roll call vote, all yes. Motion carried.**

1. Initial Appointments:

- a. Shannon Korth, PA-C (Orthopedic Surgery)
- b. Zachary Singsank, MD (Interventional Cardiology)
- c. Navdeep Sood, MD (Psychiatry)
- d. John Steuter, MD (Cardiology)
- e. Chad Travers, MD (Cardiology)

2. Reappointments:

- a. Jeffrey Ailes, MD (Radiology)
- b. Kim Coleman, MD (Radiology)
- c. MaryAnn Curtis, MD (Radiology)
- d. Michael DeWald, MD (Radiology)
- e. Johathan Felt, MD (Diagnostic Radiology)
- f. Anuj Jain, MD (Cardiology)
- g. Matthew Johnson, MD (Cardiology)
- h. Kara Krejci, DPM (Podiatry)
- i. Joseph Krummer, MD (Cardiology)
- j. William Ludwig, MD (Diagnostic Radiology)

- b. **Quality Initiatives/Scorecard: Scorecard:** Jamie reported August was a good month from a Quality standpoint, with the exception of the fall rate (there were 2 falls in August, 1 in September, and low census which has resulted in high numbers). In regards to the falls, Jamie has reached out to the Ocuvra representative but has not received any feedback. She feels the camera would have prevented some of the falls. Jamie reported the 3rd Quarter HCAHPS scores will be available mid-October.

3. **Chief Financial Officer Report- Doug Wismer**

- a. **Annual Audit Update:** Doug reported the audit has concluded and was completed remotely this year. Wipfli has been reviewing the data over the last several weeks, and are now requesting information pertaining to the cost report. The draft numbers should be available to Doug by next week. Wipfli will be sending auditors to TCHS to review the cost report; Doug reported Paul will be here for the October meeting to review the draft audit with the board. Currently, Doug reported no major adjustments were proposed.

4. **Chief Operating Officer Report- Stephanie Boldt**

- a. **Quarterly Compliance Update:** Steph reviewed the quarterly compliance scorecard with the board. She reported there was 1 compliance report this quarter, 19 reports year-to-date.
- b. **Decontamination Training:** Steph Reported TCHS hosted a 2-day decon training on-site, which was conducted by Barbara Dodge from UNMC and attended by local hospitals across the area (Brodstone, Jefferson Community Health and Life, Red Cloud and York General). The first day was classroom training, the second day was a live decon event that involved members of the community acting as contaminated victims. Steph reported very positive feedback was received from all participants.
- c. **Community Events:** Steph shared the following community events with the board:
1. **Youth Health Fair:** The Youth Health Fair will be held on 9/26 in Davenport, and will host area 7th and 8th graders from schools in Thayer County. Kassi Hartley, Marketing Director, will be the keynote speaker and will discuss Social Media safety. There will also be breakout sessions during the afternoon led by TCHS staff.
 2. **Women's Health Night:** Women's Health Night will be held on 10/23 at the Deshler Activity Center from 6-9p.m. There will be a presentation by Dr. Kirkpatrick, a provider panel, and Becky Hulse will be the keynote speaker.
 3. **Reduced Price Lab:** The reduced price lab was held September 21st from 5a.m.-10a.m. 209 patients received lab draws that day.
 4. **Corporate Wellness Accounts:** Steph reported flu vaccine clinics will be provided at work sites for employees of TCHS' Corporate Wellness Accounts (Reinke Mfg., MetalQuest, and Norder Supply).

5. **Vice President of Clinic Services- Shawn Petras**

- a. **Flu Vaccine Clinics:** Shawn reported flu vaccine clinics will be held on October 14th in the Hebron Clinic, and October 15-17 at the satellite clinics.

Old Business for The Board: *none*.


Miscellaneous/New Business for the Board: *none*.

Visitor Comments: *none*

Executive Session: *none*

Libby moved to adjourn the meeting at 8:34pm, Laura seconded. Roll call vote, all yes. Motion Carried. Meeting adjourned.


Erica Christianson, CAP
Executive Assistant, Recorder


David Burd, MHA, FHFMA
CEO