



November 30, 2022

Welcome Announcement of Open Meeting Law Posting

Karen Dahlkoetter called the Meeting of the Thayer County Health Services Board of Trustees to order on November 30, 2022, at 8:00 am in the TCHS Bruning Conference Room, 120 Park Avenue, Hebron, NE. The open meeting laws are posted and viewable in the conference room. Present on the roll call were Karen Dahlkoetter, Loren Wiedel, Laura Tuma and Michael Long. Connie Lichty was absent. Others in attendance: Brian Rokusek, Scott Cook, Jamie Koch, Mike DeFoe, and Lori Grummert. Recorder: Heidi McClintock, Executive Assistant.

Approval of Agenda & Approval of October 26, 2022 Board Meeting Minutes:

Mike motioned to approve the agenda along with October 26, 2022 Board Meeting Minutes as written. Loren seconded. Roll call vote: Loren yes, Mike yes, and Karen yes. Motion carried.

Financial Statements - October 2022:

Mike reviewed the financial statement packet for the Fourth Month Ended October 31, 2022, and 2021 with the Board:

Month of October: Overview of the October 31, 2022 financial statements for the fourth month of fiscal year 2023. Month-to-date (MTD) there was an operating gain of \$101,000 and an EBIDA of \$249,000. Total patient revenues were up 7% in comparison to the prior year and slightly above the current budget. All services were up over the prior year with IP at 23%, OP 3%, and Professional 14%. The year-to-date (YTD) adjustment percentage was reduced to 24% due to year to historical performance and continued expense spending above the prior year which will help hold our current Medicare/Medicaid rates at current levels. This YTD percentage adjustment made the month-to-date adjustment 19%, positively impacting MTD income. The average daily census for the floor was 3.9 with two births for the month.

The month of October produced a mix of outpatient services above and below prior year stats. Some of the down areas from PY were ER visits off (18%), Senior Life off (35%), and Specialty off (24%) (Dr. Wik had an especially high month last year). Departments up were Imaging 10%, Retail Pharmacy 3%, Behavioral Clinic 7%, and Rehab 29%. Total expenses were over budget by 1% with the margin tied to salaries and drugs.

For the month total cash and investments increased by \$200,000. Day's cash on hand and were at 109 days. We continue to utilize government funding for expense and capital opportunities as these funds need to be utilized before December 31, 2022.

Year to Date: YTD Operating Loss was (\$87,000), total margin (\$50,000) and an EBIDA of \$531,000. AR Days was 45 (gross) and 40 (net) and each day we can reduce the AR we can add \$98,000 in cash to the financials.

Additional Information: Per the cost report monthly template supplied by Wipfli, our current estimated Medicare rates for the month were: IP \$4,421, OP 68% and SWB \$3,567. Prior year rates were IP \$3,786, OP 69% and SWB \$2,967. Wipfli is waiting on the Home Office Cost Report from Common Spirit for the TCHS cost report completion for 2022.

Discussion: There was discussions regarding the benchmarks lagging with increased cost of goods and services than previous years, pharmacy revenue and expenses, and WPS third audit within 12 months for TCHS.

Loren made a motion to approve the October 2022 Financial Statements, and Mike seconded. Roll call vote, Karen yes, Laura yes, Mike yes, and Loren yes. Motion Carried.

Officers Reports:

Chief Executive Officer Report - Brian Rokusek

- a. **Consent Agenda (October) – Loren made a motion to approve the October consent agenda as written; Laura seconded. Roll call vote, Karen yes, Loren yes, Mike yes and Laura yes. Motion Carried.**

- b. **Administration Update:** Brian reported to the board, trauma center signs were added to the hospital "H" signs located in Hebron and the potential open date of the retail pharmacy will be December 7th. Brian also stated the cabinetry is all in and they have a few more steps to include electrical and data cables then they will be ready to open the front space at the retail pharmacy downtown. Additionally, Shannon Brantley accepted the retail pharmacy manager position. Brian asked the board if they had heard any feedback from the senior health symposium. Brian spoke on the importance of the community benefit portion of the Board Brief that was included in their packet. Brian also added TCHS Employees donated 673 items and \$572.50 to our local Blue Valley Community Action.
- c. **Architecture Firm:** Brian recommended to the board for TCHS to have a master facility plan designed by Grant Creager of CGID Architecture. Loren and Mike, both of the facility committee, collectively agreed it was the right plan; get a master plan and go down the right path with a strategy. Laura motioned to approve Grant Creager of CGID Architecture to have a master facility plan designed for TCHS. Mike seconded. Roll call vote, Mike yes, Loren yes, Karen yes, and Laura yes. Motion carried.
- d. **Organizational Chart:** Brian stated Lindsay Glass would be reporting directly to Mike DeFoe now because senior leadership thought with facilities and EVS being both new directors this would be a better fit for the organization. Scott Cook chimed in and asked to update CHI Health's name on the chart as well. Loren motioned to approve the changes on the organizational chart. Mike seconded. Roll call vote, Mike yes, Loren yes, Karen yes, and Laura yes. Motion carried.
- e. **New Hires:** Brian reported Jensen Cromer, physical therapist, was hired in November. Brian stated she is a great addition to the team and Jensen is excited to be here.

Chief Nursing Officer Report - Jamie Koch

- a. **Physician Credentialing:** Loren motioned to approve the initial appointments and re-appointments as recommended by the Medical Staff. Laura seconded. Roll call vote, Mike yes, Loren yes, Karen yes, and Laura yes. Motion carried.
- b. **Universal Masking Update:** Jamie informed the group, TCHS is back to universal masking but is monitoring the levels daily and plan to get past the post-thanksgiving sickness. Jamie stated the levels never went higher than the policy reads but the number of sick employees made the decision easy to ensure no more employees got sick and to keep our patients safe.
- c. **Patient Family Advisory Council:** Jamie stated the Patient Family Advisory Council met last week and met every other month. Jamie stated the council was able to look at the new billing statements and got a lot of good input from the community members. Jamie stated the billing statements will be more detailed and patients shouldn't be getting multiple bills in one week.

Chief Financial Officer Report - Mike DeFoe

- a. **Cost Report Update:** Mike stated there is a current review on our 2020 cost report. Mike also added WPS let TCHS know they would be doing an audit for year 2020 which is their third audit with TCHS in less than a year.

Chief Operations Officer - Brian Rokusek


- a. **Provider Update:** Brian stated Laura Baxa will start on December 1st with orientation and onboarding. Laura will complete her PALS, ACLS and ATLS over the next two months. The providers are happy to have her on board and agreed once she was comfortable than she could be put on the call schedule. Grant is leaving on the 19th of December but will still be PRN for call schedule and will be covering Christmas for TCHS. Brian stated ideally he would like to get one or two more mid-levels. Brian also added he knows the timing has to be right but in order to expand our satellite clinics we will need another mid-level.

Old Business for the Board: None.

Miscellaneous/New Business for the Board: The next board meeting will be December 28th at 7:00 pm.

Visitor Comments: Scott Cook, CHI, gave a brief update on the table top exercise CHI would like to have after experienced the ransomware attack. Scott also stated CHI Health received some grant funding for cost report analysis and consulting services, so this is a service TCHS could use from CHI Health.

Mike moved, and Laura seconded to adjourn the Board of Trustees meeting at 9:02 am. Roll call taken. All yes. Motion carried.


Heidi McClintock
Executive Assistant


Brian Rokusek
Chief Executive Officer