



February 22, 2023

**Welcome Announcement of Open Meeting Law Posting**

Karen Dahlkoetter called the Meeting of the Thayer County Health Services Board of Trustees to order on February 22, 2023 at 8:07 am in the TCHS Bruning Conference Room, 120 Park Avenue, Hebron, NE. The open meeting laws are posted and viewable in the conference room. Present on the roll call were Karen Dahlkoetter, Loren Wiedel, Laura Tuma, Connie Lichty and Michael Long. Others in attendance: Brian Rokusek, Amanda Vandervoort, Scott Cook, Jamie Koch, Mike DeFoe, Scott Cook, Michael Logsdon and Lori Grummert. Recorder: Heidi McClintock, Executive Assistant.

**Approval of Agenda & Approval of January 25, 2023 Board Meeting Minutes:**

**Mike motioned to approve the agenda along with January 25, 2023 Board Meeting Minutes as written. Laura seconded. Roll call vote: Loren yes, Mike yes, Connie yes, Laura yes, and Karen yes. Motion carried.**

**Financial Statements - January 2023:**

Mike reviewed the financial statement packet for the Seventh Month Ending January 31, 2023, and 2022 with the Board:

Month of January: Overview of the January 31, 2023 financial statements for the seventh month of fiscal year 2023. MTD there was an operating gain of \$306,000 and an EBIDA of \$458,000. Total patient revenues were above budget 7% and prior year 26%. Total monthly revenue was under budget (8%) and prior year (4%). Monthly operating expenses were under budget (16%) and prior year (5%). The average daily census for the floor was 3.8 with one birth for the month. The month of December generated outpatient services above budget and the prior year stats except for TC Pharmacy and Lab. All of those outpatient services were a significant revenue driver for the month. Clinic visits were under budget and prior year (7%) and (10%) respectively. Bruning was significantly down but was closed for approximately half of the month for our renovation. Total expenses were under budget (16%) and prior year (5%) with the variance tied to the majority of summary expense accounts. For the month total cash and investments increased \$321,000. Day's cash on hand and were at 109 days.

Year to Date: YTD Operating gain was \$199,000, total margin \$235,000 and an EBIDA of \$1,267,000. YTD patient service revenue was up 6% on budget and 10% on prior year. Total revenue was up 3% on budget and 3% over budget on expense netting a 19% increase in operating gain for the year. The prior year variance was due to over \$1,000,000 grant funding. AR Days were 47 (gross) and 43 (net) and each day we can reduce the AR we can add \$98,000 in cash to the financials.

Additional Information: Per the cost report monthly template supplied by Wipfli, our current estimated Medicare rates for the month were: IP \$5,411, OP 71% and SWB \$4,343. Prior year rates were IP \$4,139, OP 68.2% and SWB \$3,331. The Home Office Cost Report from Common Spirit is complete and Wipfli is creating an amended return for TCHS to submit to WPS for 2022.

Discussion: There was discussion regarding the cost increases in expenses and interest rates.

**Laura made a motion to approve the January 2023 Financial Statements, and Mike seconded. Roll call vote, Karen yes, Laura yes, Mike yes, Connie yes, and Loren yes. Motion Carried.**

**Officers Reports:**

**Chief Executive Officer Report - Brian Rokusek**

- a. **Consent Agenda (January) – Loren made a motion to approve the January consent agenda as written; Connie seconded. Roll call vote, Karen yes, Connie yes, Loren yes, Mike yes and Laura yes. Motion Carried.**
- b. **Administration Update:** Brian invited the board to the March 4<sup>th</sup> annual employee recognition banquet at the Stastny Community Center in Hebron. Brian reported the Bruning Rural Health Clinic is almost complete with the remodel and the Deshler RHC is closed until March 5<sup>th</sup> for the remodel. Brian also added that the master facility plan meetings have started. The CGID team came down Feb. 9 & 10 for the first set of interviews and will come again March 16 & 17. Brian also stated TCHS will

have multiple departments represented at the Thayer County sophomore career fair which is February 23<sup>rd</sup> and have recently released internship opportunities for the summer. Brian stated on February 15, we launched "We Care", which will replace our old AIDET program. Brian added we are starting internally with "We Care" but will go out into the community with "We Care" in the near future.

- c. **New Hires:** Brian reported Alicia Templin, occupational therapist (PRN), was hired in January. Brian stated she will be filling in the gap while Abby is on maternity leave.

#### **Chief Nursing Officer Report - Jamie Koch**

- a. **Annual Program Evaluation-** Jamie provided the board with a handout and a brief overview of the annual program evaluation and stated she plans to keep it in the same format each year so TCHS can compare the two fiscal year numbers.
- b. **Physician Credentialing:** Loren motioned to approve the initial appointments and re-appointments as recommended by the Medical Staff. Connie seconded. Roll call vote, Mike yes, Connie yes, Loren yes, Karen yes, and Laura yes. Motion carried.

#### **Chief Financial Officer Report - Mike DeFoe**

- a. **Statements:** Mike stated new statements are out to the patients and the billing team is looking for all feedback. Mike added so far the workflow is meeting our expectations and it's great to control our own statements. Mike also added they aren't perfect yet but as we get feedback we will get things corrected and the statements will be more transparent. There was discussion from the board about why statements went back to outsourcing in the past and how it will be improvement to have more details on statements.

#### **Chief Operations Officer - Amanda Vandervoort**

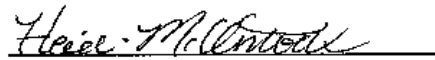
- a. **Provider Update:** Amanda stated Dr. Hosein has started and is already building his patients. Dr. Jazwick has been busy and has been seeing 23-25 patients. Dr. Novotny will fill in for her during her MFLA. Laura Baxa is seeing patients and starting to build her patients. Amanda also reported the new stress test machine is in and everyone is thankful to have a new one.

**Old Business for the Board:** Loren stated if a finance committee meeting is needed; just let the committee know.

**Miscellaneous/New Business for the Board:** Board members asked about the pharmacy being complete. Brian and Mike stated they are waiting on the last of the shelving to come in and there will be an open house with the foundation building in the near future. Invitation to come. Discussion about gifts and products at the pharmacy. The board also discussed and decided to have next month's meeting on March 29<sup>th</sup> at 8am due to lent church services.

**Visitor Comments:** Scott Cook, CHI, gave a brief update on Amanda's work on the compliance connection workshop for Nebraska and Southeast Iowa compliance officers. Scott spoke about CHI offering a nurse practitioner dermatologist as it is noticed as a need across the state. There is no timeline on it but excited for the opportunity.

**Mike moved, and Laura seconded to adjourn the Board of Trustees meeting at 9:03 am. Roll call taken. All yes. Motion carried.**



Heidi McClintock  
Executive Assistant



Brian Rokusek  
Chief Executive Officer